

The Report of the Executive

The Executive met on Tuesday, 17 November 2015 commencing at 11.00 am. County Councillor Carl Les in the Chair. County Councillors Arthur Barker, David Chance, Don Mackenzie, Chris Metcalfe, Janet Sanderson and Clare Wood.

Also in attendance: County Councillors Jim Clark, Patrick Mulligan, Shelagh Marshall OBE, Janet Jefferson.

The Executive met on Tuesday, 8 December 2015 commencing at 11.00 am. County Councillor Carl Les in the Chair. County Councillors Arthur Barker, David Chance, Gareth Dadd, Don Mackenzie, Chris Metcalfe, Janet Sanderson and Clare Wood.

Also in attendance: County Councillors Val Arnold, Janet Jefferson and John Ritchie.

The Executive met on Tuesday, 19 January 2016 commencing at 11.00 am. County Councillor Carl Les in the Chair. County Councillors Arthur Barker, David Chance, Gareth Dadd, Don Mackenzie, Chris Metcalfe, Janet Sanderson and Clare Wood.

The Executive met on Tuesday, 2 February 2016 commencing at 11.00am. County Councillor Carl Les in the Chair. County Councillors Arthur Barker, David Chance, Gareth Dadd, Don Mackenzie, Chris Metcalfe, Janet Sanderson and Clare Wood.

The Executive also met on Tuesday, 16 February 2016 – a special meeting to consider the budget only - commencing at 11.00am. County Councillor Carl Les in the Chair. County Councillors Arthur Barker, David Chance, Gareth Dadd, Don Mackenzie, Chris Metcalfe, Janet Sanderson and Clare Wood.

1: Council Plan (2020 North Yorkshire Plan) The Council Plan is a key component of the County Council's policy framework, setting out the Council's objectives and how its resources are to be used to deliver those objectives. Ensuring the Plan is developed in a timely and robust manner is essential in order to drive forward the business of the Council and improve performance, including the County Council's contribution to the delivery of the North Yorkshire Community Plan. The process is closely allied to the budget setting process as this clearly demonstrates the golden thread running through the Council's objectives, priorities and allocation of resources. For this reason the Council Plan is submitted to the County Council in tandem with the budget report. The Council Plan is intended to be the public expression of the County Council's vision and a longer-term strategic document designed to plot the Council's course to the end of the decade. The annual delivery plan section highlights the most important issues and pressures upon the County Council for the year ahead, explains what its income will be and gives details of spending and savings plans, as well as specific actions to be carried out in the coming year. The funding section will be finalised once the County Council's budget is agreed. The delivery plan is refreshed annually, together with a summary of progress against the previous year's delivery plan. At the meeting held 2 February 2016 the Executive endorsed the Council Plan report which is shown in full in Booklet 1, pages 1 to 27.

The Executive RECOMMENDS:

That County Council approve the Council Plan 2016-2020.

That County Council authorise the Chief Executive to make any necessary changes to the text, including reflecting decisions made by the County Council on the budget, Medium Term Financial Strategy and updated performance data.

2. Revenue Budget 2016-2017 and Medium Term Financial Strategy (MTFS):

This report makes recommendations regarding

- Medium Term Financial Strategy (MTFS) for 2016/17 to 2019/20
- The Revenue Budget 2016/17 and
- Council Tax for 2016/17.

Medium Term Financial Strategy - by the end of 2015/16 the County Council will have delivered £116m of savings. It is estimated, however, that a further £50.3m will be required from 2016/17 to 2019/20. The aggregate savings requirement of £166.3m broadly equates to a 33% reduction in the Councils spending power since 2011. It is therefore essential that the County Council has a sound medium to longer term strategy to address this financial challenge. Whilst savings proposals of £36.3m have been identified from 2016/17 to the end of the MTFS, there remains a projected residual shortfall of £14m by 2019/20 which will, subject to further refinement, need to be addressed in future years (Booklet 1, commencing at page 48; paragraphs 3.8.4 to 3.8.7).

£0.6m of Reserves is projected to be used in 2016/17 and £7.9m by 2017/18 in order to meet the residual shortfall after savings proposals and investments. This increases to £33.1m over the period up to the end of 2019/20 unless savings proposals are brought forward and delivered in the interim (Booklet 1, commencing at page 45; paragraphs 3.7.1 to 3.7.4). The key features of the "2020 North Yorkshire Programme" as set out in the February 2015 MTFS/Budget report remain appropriate. There is no recommendation to consider any new (ie areas that were not part of the February 2014 Budget report) savings proposals at this stage. Given the residual shortfall and impact on Reserves described above, however, there is a need to produce additional savings proposals and to consider them later this year – this may include a further MTFS/Budget report being put to County Council (Booklet 1, commencing on page 49; paragraph 3.8.6). The MTFS for the period 2017/18 to 2019/20 as set out in Section 3 and Appendix E is recommended for approval (Booklet 1, commencing at page 65; paragraph 12.1 j).

Reserves & Balances - Given the level of risks facing the County Council, it is proposed that the existing policy of maintaining a minimum level equivalent to 2% of the annual net revenue budget supplemented by a cash sum of £20m is maintained (combined total of £27.3m in 2016/17) for all years of the MTFS to provide for risks across the Council – the General Working Balance (Booklet 1, commencing at page 65; paragraph 12.1p). A review of Reserves has been carried out and a new approach to classification has been recommended. This makes it clearer about what available Reserves to provide for corporate risk (General Working Balance); what Reserves are available for investment (Strategic Capacity – Unallocated Reserve); what Reserves are set-aside for operational delivery; and includes a new Reserve

(Local Taxation Reserve) to manage volatility and risk on council tax and business rates income (Booklet 1, commencing at page 42; Section 3.6 and commencing at page 65; paragraph 12.1 q).

Savings - totalling £36.3m between 2016/17 and 2019/20 are proposed. These savings are broadly in line with the existing 2020 North Yorkshire Programme that was approved in last year's Budget / MTF5 but provide for some re-profiling and a reduction in quantum of £0.1m (Booklet 1, commencing at page 46; paragraphs 3.8.1 to 3.8.2 and commencing at page 79; Appendix F). It is proposed that some high level lines of enquiry are progressed to identify further savings proposals to bridge the residual savings gap and to reduce the need for Reserves over the MTF5 period. A subsequent report would be brought to the Executive later in 2016 and taken to full County Council if it constituted a change in the budget policy framework (Booklet 1, commencing at page 48; paragraphs 3.8.4 to 3.8.7).

Investments are proposed as part of the 2016/17 Revenue Budget in line with an invest-to-save basis or in line with policy priorities:-

- a. One-off funding of £3.2m is earmarked in 2016/17 for property related work as part of the 2020 North Yorkshire Programme (Booklet 1, commencing at page 50; paragraphs 3.9.7 and page 65; 12.1 f)
- b. One-off funding of £3.0m is earmarked for further roll-out of superfast broadband (Booklet 1, commencing at page 50; paragraphs 3.9.4 and page 65 12.1 g)
- c. Recurring funding of £150k is provided to fund the Customer Services Centre to support the 2020 North Yorkshire customer workstream (Booklet 1, commencing at page 50; paragraphs 3.9.9 and page 65; 12.1 h))
- d. One-off funding of £1.0m is earmarked in 2016/17 to assist in delivery of the 2020 North Yorkshire Programme to fund potential investments on an invest-to-save basis in line with the proposed delegated authority as set out in Booklet 1, commencing at page 51; paragraphs 3.9.13 and page 65; 12.1 i).

Revenue Budget 2016/17 - a net revenue budget of £360.570m, after use of Reserves, is proposed for 2016/17 (Booklet 1, commencing at page 52; paragraphs 4.1 and page 65; 12.1 d) and page 78; Appendix E). The allocation of the net revenue budget be allocated to directorates, net of planned savings (set out in pages 79 to 94; Appendix F), in line with Appendix G (Booklet 1, page 95; and page 65; paragraph 12.1 d).

Council Tax - it is recommended that a general council tax increase of 1.99% is agreed in line with the existing MTF5 and that this is supplemented with a 2% social care precept (total increase of 3.99%), resulting in a Band D council tax level of £1,143.86 for the Council in 2016/17 (Booklet 1, commencing at page 32; paragraphs 3.3.3 to 3.3.7, and page 65; paragraph 12.1 and pages 71 to 73; Appendix B). The MTF5 also assumes a 1.99% increase in general council tax and a 2% social care precept (total increase of 3.99%) for each year thereafter up to and including 2019/20 (Booklet 1, commencing at page 32; paragraphs 3.3.4 and page 65; 12.1 j).

Section 25 Statement - the Corporate Director, Strategic Resources is obliged to offer a view of the robustness of estimates used in the Revenue Budget 2015/16 and the associated level of balances/reserves. The Corporate Director, Strategic Resources is satisfied that the report meets such a requirement but notes the need to formulate a savings plan within 2016 to avoid

excessive depletion of Reserves in 2017/18 (Booklet 1, commencing at page 62; paragraphs 8.17 and page 65; 12.1 a)).

Other - the draft pay policy statement 2016/17 is set out for consideration and recommendation to County Council ((Booklet 1, commencing at page 56; Section 7 and page 95; Appendix H). An assessment of the key financial risks to the County Council has been carried out in (Booklet 1, commencing at page 63) Section 9. An overview of equality issues associated with the Council's budget proposals has been carried out and summarises the potential equality impacts in line with the Public Sector Equality Duty ((Booklet 1, commencing at page 57; Section 8.2 to 8.6 and pages 104 to 113; Appendix I).

At the meeting held 16 February 2016, the Executive considered and endorsed the report which is shown in Booklet 1, pages 28 to 220 it is therefore commended to County Council for approval.

The Executive RECOMMENDS:

- a) That the Section 25 assurance statement provided by the Corporate Director, Strategic Resources regarding the robustness of the estimates and the adequacy of the reserves (Booklet 1, page 62 **paragraph 8.17**) and the risk assessment of the MTFs detailed in **Section 9** are noted.
- b) That, in accordance with Section 42A of the Local Government Finance Act 1992 (as amended by Section 75 of The Localism Act 2011), a Council Tax requirement for 2016/17 of £256,500k is approved and that a Council Tax precept of this sum be issued to billing authorities in North Yorkshire ((Booklet 1, commencing at page 38; **paragraphs 3.3.3 to 3.3.7** and pages 71 to 73 **Appendix B**).
- c) That, in accordance with Section 42B of the Local Government Finance Act 1992 (as amended by Section 75 of The Localism Act 2011) a basic amount (Band D equivalent) of Council Tax of £1,143.86 is approved (Booklet 1, page 38; **paragraph 3.3.6** and pages 71 to 73 **Appendix B**).
- d) That a Net Revenue Budget for 2016/17, after use of reserves of £360.570m (Booklet 1, page 52 **paragraph 4.1** and page 78 **Appendix E**) is approved and that the financial allocations to each Directorate, net of planned savings, be as detailed in **Appendix G**.
- e) That the Corporate Director – Children and Young People's Service is authorised, in consultation with the Executive Member for Schools, to take the final decision on the allocation of the Schools Block (Booklet 1, page 40 (**paragraph 3.4.6**)).
- f) That £3.2m is earmarked for property related work as part of the 2020 North Yorkshire Programme and that drawdown of the funding is subject to further Executive consideration and subsequent approval (Booklet 1, page 50

paragraph 3.9.7).

- g) That £3.0m is earmarked for the further roll-out of broadband in line with the Superfast North Yorkshire project and that drawdown of the funding is subject to further Executive consideration and subsequent approval (Booklet 1, page 50 **paragraph 3.9.4**).
- h) That a recurring sum of £150k is provided to fund the Customer Services Centre to support the 2020 Customer workstream (Booklet 1, page 50 **paragraph 3.9.9**).
- i) That £1.0m is earmarked for the 2020 North Yorkshire Programme to support delivery of the Programme on an invest-to-save basis and that the Chief Executive is authorised to approve investments in consultation with the Corporate Director, Strategic Resources and the Executive Member for Finance ((Booklet 1, page 51 **paragraph 3.9.13**).
- j) That the Medium Term Financial Strategy for 2017/18 to 2019/20, and its caveats, as laid out in **Section 3** (Booklet 1, commencing at page 34 and page 78; **Appendix E** is approved.
- k) That the Corporate Director – Business & Environmental Services is authorised, in consultation with the Executive Members for BES, to implement the range of savings as set out in pages 79 to 94; **Appendix F (BES 1 to 14)**.
- l) That the Corporate Director – Health and Adult Services is authorised, in consultation with the Executive Members for HAS, to:-
 - i) Implement measures in order to deliver the Targeted Prevention activity following evaluation as set out in HAS 1 of **Appendix F commencing at page 79**.
 - ii) Carry out a consultation with staff and then to implement the necessary changes in order to deliver the Assessment Reablement pathway as set out in HAS 3/4/5 of **Appendix F commencing at page 79**.
 - iii) Implement changes to the procedures and allocation of resources following a review of Personal Budgets as set out in HAS 3/4/5 of **Appendix F commencing at page 79**.
 - iv) Carry out a consultation and then implement subsequent changes to deliver savings within the Learning Disability Service as set out in HAS 7 of **Appendix F commencing at page 79**.
- m) That the Corporate Director – Children and Young People’s Services is authorised, in consultation with the Executive Members for CYPS, to:-
 - i) In the context of the new model for preventative services, to continue to locally review the nature of existing universal children’s services provision (**CYPS 1 – Appendix F commencing at page 79**).
 - ii) Review and further integrate assessment and support functions for children and families including youth offending (**CYPS 2 – Appendix F commencing at page 79**).

- iii) In the light of changes in the care population, to continue to review the nature of placement provision to meet local needs (**CYPS 7 – Appendix F commencing at page 79**).
- iv) In the context of the new strategy for meeting the needs of disabled children to continue to locally review the nature of short term provision (**CYPS 8 – Appendix F commencing at page 79**).
- n) That any outcomes requiring changes following **Recommendations k), l) and m)** above be brought back to the Executive to consider and, where changes are recommended to the existing major policy framework, then such matters to be considered by full County Council.
- o) That the arrangements under which additional funds are allocated each year in respect of Adult Social Care are approved and continue to be reviewed at least annually (**paragraphs 3.5.6 to 3.5.8 commencing at page 42**).
- p) That the existing policy target for the minimum level of the General Working Balance is retained at a minimum of 2% of net revenue budget supplemented with a cash sum of £20m for 2016/17 in line with **paragraphs 3.6.4 to 3.6.6 commencing at page 43** and pages 75 to 77 **Appendix D**.
- q) That the revised approach to classification of Reserves and Balances, presentational transfers and new reserves as set out in **Section 3.6 commencing at page 42** be approved.
- r) That the attached pay policy statement (**Appendix H pages 96 to 103**) covering the period 1 April 2016 to 31 March 2017 (**Section 7 commencing at page 45**) be approved.

3. Capital Plan: The Council's Capital Plan to 2018/19 is put forward for approval (Booklet 1, page 129 **paragraph 7.1 (a)** and pages 138 to 140 **Appendix E**) – it totals £114.4m in 2015/16, £97.5m in 2016/17, £84.7m in 2017/18, £76.3m in 2018/19 and £87.5m in later years. Since the last update at Q2 there has been an overall re-phasing of expenditure from 2015/16 to later years as a result of slippage within the programme. There is an update on progress of some of the key capital schemes in the current Plan (commencing at page 126; **Section 4**). Financing of the Plan is set out in (commencing at page 127 **Section 5 and page 141; Appendix F**) with the majority from grants and contributions. Forecasts suggest potentially unallocated capital resources of £13m over the life of the Plan. However there is a recommendation to earmark £7.5m for primary school places on the basis that matched funding is secured from the Department for Education which, if approved, reduces the unallocated capital resources to £5.5m (Booklet 1, commencing at page 127; **paragraphs 5.8 and 6.2 and 7.1 (b)**). At the meeting held 16 February 2016 the Executive considered and endorsed the Capital Plan it is therefore commended to County Council for approval.

The Executive RECOMMENDS:

That County Council adopts the Q3 2015/16 Capital Plan, as summarised in Booklet 1, commencing at page 122 to 141 - **Appendices A to E.**

4. Treasury Management: The Treasury Management Policy Statement (TMPS) is put forward for approval in line with Code of Practice requirements (Booklet 1, commencing at page 153 **paragraph 8.1 (a)** and pages 155 to 159; **Appendix A**). It sets out the Council's approach to managing risk associated with investments, cashflows, banking, money market and capital market transactions. The Annual Treasury Management and Investment Strategy and Minimum Revenue Provision Policy for 2016/17 is put forward for approval in line with Code of Practice requirements as detailed in (Booklet 1, commencing at page 153; **paragraph 8.1 (b)** and pages 160 to 205; **Appendix B**). The key elements of the strategy are set out in **paragraph 4.3** and amongst a number of limits relating to borrowing and investments include:

- (a) an authorised limit (maximum amount that can be borrowed) for external debt of **£373.5m**;
- (b) an operational boundary (the most likely level) for external debt of **£353.5m**.

Based on the Council's current capital spending plans, external debt is forecast to reduce from £326m in 2016 to £302m in 2019 (**Booklet 1, commencing at page 144; paragraph 4.5**). The climate for investments remains challenging with the number of suitably rated counter parties reducing due to stringent credit ratings criteria. A number of options (**Booklet 1, commencing at page 151 paragraph 5.16**) could be considered should the need arise. At the meeting held 16 February 2016 the Executive considered and endorsed the report shown in Booklet 1, pages 142 to 205 and it is commended to County Council for approval.

The Executive RECOMMENDS:

- (a) the Treasury Management Policy Statement as attached as Appendix A (Booklet 1, pages 155 to 159);
- (b) the Annual Treasury Management and Investment Strategy for 2016/17 as detailed in Appendix B (Booklet 1, pages 160 to 205) and in particular;
 - (i) an authorised limit for external debt of £373.3m in 2016/17;
 - (ii) an operational boundary for external debt of £353.3m in 2016/17;
 - (iii) a borrowing limit on fixed interest rate exposure of 60% to 100% of outstanding principal sums and a limit on variable interest rate exposure of 0% to 40% of outstanding principal sums;
 - (iv) borrowing from the money market for capital purposes is to be limited to 30% of external debt outstanding at any one point in time;
 - (v) an investment limit on fixed interest rate exposure of 0% to 30% of outstanding principal sums and a limit on variable interest rate exposure of 70% to 100% of outstanding principal sums;

- (vi) a limit of £20m of the total cash sums available for investment (both in house and externally managed) to be invested in Non Specified Investments over 364 days;
 - (vii) a 10% cap on capital financing costs as a proportion of the annual Net Revenue Budget;
 - (viii) a Minimum Revenue Provision (MRP) policy for debt repayment to be charged to Revenue in 2016/17 as set out in Section 11 of Appendix B (Booklet 1, commencing at page 183);
 - (ix) the Corporate Director – Strategic Resources to report to the Council if and when necessary during the year on any changes to this Strategy arising from the use of operational leasing, PFI or other innovative methods of funding not previously approved by the Council;
- (c) that the Audit Committee be invited to review Appendices A and B referred to in (a) and (b) above and submit any proposals to the Executive for consideration at the earliest opportunity.

5. Revision of Prudential Indicators: To ensure compliance with the Prudential Code and to synchronise with the Council's Capital Plan it is necessary to revise and approve a set of prudential indicators which cover the period 2016/17 to 2018/19 (Booklet 1, page 208 **paragraph 4.1**). These recommended indicators are set out in Appendix A of the report. At the meeting 16 February 2016 the Executive considered and endorsed the proposed changes and they are commended to County Council for approval.

The Executive RECOMMENDS:

- (i) That County Council approve the updated Prudential Indicators for 2016/17 to 2018/19 as set out in **Appendix A** Booklet 1, pages 209 to 220;
- (ii) That County Council approve an Authorised Limit for External Debt of £373.5m in 2016/17 under Section 3(1) of the Local Government Act 2003 (**paragraph 3.4** Booklet 1, page 207).

6. Adoption of new strategy Local Transport Plan: The County Council as Local Transport Authority for North Yorkshire has a statutory duty to have and maintain a Local Transport Plan. The current Local Transport Plan (LTP3) runs until 31 March 2016. It is therefore necessary for the County Council to renew the LTP prior to this date. At the meeting held 2 February 2016, the Executive considered and endorsed the proposed draft Local Transport Plan 2016 – 2045 (LTP4) - the full report and Plan are attached at Booklet 2, pages 1 to 184 - and it is therefore commended to County Council for approval.

The Executive RECOMMENDS:

That County Council approve that the draft Local Transport Plan 2016-2045 (Booklet 2, pages 1 to 184)

7. Approval of the Joint Health and Wellbeing Strategy as part of the policy framework: The North Yorkshire Health and Wellbeing Board is made up of partner organisations from across the county. The Board brings together adult social care and children's services, the NHS, public health and a wide range of other stakeholders, including elected representatives, to plan how best to meet the health and wellbeing needs of the North Yorkshire population. The Board produced its first Health and Wellbeing Strategy in 2013. This has been updated for 2015-2020 in order to take into account of changing priorities at both national and local level, as well as recognising the need to manage reduced budgets across partner organisations. At the meeting held 2 February 2016, the Executive considered and endorsed the updated Strategy – the full report is in Booklet 2, pages 185 to 232 - and it is commended to County Council for approval.

The Executive RECOMMENDS:

That County Council approve the Joint Health and Wellbeing Strategy 2015-2020

8. School Admission Arrangements for the School Year 2017/2018: As the admission authority for all community and voluntary controlled schools in North Yorkshire, the local authority consults annually on admission arrangements. The local authority is currently required to determine its admission arrangements, which includes admission policy and admission limits, annually by 15 April each year. When changes are proposed to admission arrangements, all admission authorities must consult by 1 March on their admission arrangements. Where the admission arrangements have not changed from the previous year there is no requirement to consult, subject to the requirement that admission authorities must consult on their admission arrangements at least once every 7 years, even if there have been no changes during that period. Consultation must last for a minimum of 6 weeks and take place between 1 October and 31 January in the determination year. This means that schools are consulted in autumn term each year for admissions nearly two years later. The process is, therefore, based to some degree on schools' best estimates of the numbers of requests for places informed by the local authority's forecasting model, which takes into account the patterns of parental preference over the years. Since the Council is the only body that may determine the matter, it falls to the Council in February each year. At the meeting held 19 January 2016, the Executive considered and endorsed the proposed arrangements for 2017/18 (the full report is available in Booklet 2, pages 233 to 287), and these are commended to County Council for approval.

The Executive RECOMMENDS:

That County Council approve the proposed Admission Arrangements which include:

- i) the proposed admission policy for community and voluntary controlled schools;
And
- ii) the proposed admissions policy for nursery schools, schools with nursery and pre-reception classes, appendices 1 & 2 Booklet 2, pages 239 to 244].
- the proposed published admission numbers [PAN's] for community and voluntary controlled schools as show in appendices 4 [primary] and 5 [secondary] Booklet 2, pages 279 to 287].
- the proposed co-ordinated admission arrangements which include in year co-ordination, the In Year Access Protocol, Managed Moves Protocol and the Protocol for Looked After Children Applications [appendices 3a, 3b and 3c Booklet 2, pages 270 to 278]

9. Constitution Review: The Monitoring Officer conducts a routine 'light touch' review of the Constitution periodically and an 'in depth' review at least every 4 years. It is also reviewed on an ongoing ad hoc basis. This review was considered by the Members' Constitution Working Group on 20 January 2016, and the Executive on 2 February 2016. The issues set out in this report reflect Members' majority views. The Executive considered the report which is shown in Booklet 2, pages 288 to 374 and endorsed the changes proposed, these are commended to County Council for approval.

The Executive RECOMMENDS:

That County Council approve:

- (a) The amendments to the Constitution, as set out in Booklet 2 pages 296 to 299 **Appendix A**
- (b) The amendments to the Contract Procedure Rules as set out in Booklet 2 pages 300 to 363, **Appendix B** be approved.
- (c) The amendments to the Access to Information Procedure Rules as set out in Bookley 2 pages 364 to 371, **Appendix C**.
- (d) That the following be approved for inclusion in the list of Proper Officer Functions set out in Article 12 of Part 2 of the Constitution:-

Openness of Local Government Bodies Regulations 2014

- Regulation 8 – To form an opinion as to whether the documents relating to an officer delegated decision under Regulation 7(2) are background papers for the purpose of this Regulation – Assistant Chief Executive (Legal and Democratic Services).
- Regulation 9 – To determine whether a document contains or is likely to contain either exempt or confidential information - Assistant Chief Executive (Legal and Democratic Services).

- (e) The proposed amendments to the Constitution regarding Area Committees as set out in Booklet 2 pages 372 to 374, **Appendices D and E**.
- (f) The proposed amendments to Council Procedure Rule 2.1 as set out in paragraph 3.1.15.
- (g) The proposed amendments to Council Procedure Rule 9.8 as set out in paragraph 3.1.18.
- (h) A standing item be included on all formal meeting agenda and those formal Member meetings where the Council acts as the host authority, reminding Members of the need to declare interests where required by the Members' Code of Conduct.

10. Appointments to Committees and Outside Bodies: At the meeting held 2 February 2016 the Executive agreed that any proposals for the re-allocation of seats, if necessary to achieve political proportionality, or for changes to memberships or substitute memberships of committees, or other bodies to which the Council makes appointments put forward by the relevant political group, prior to or at the meeting of the Council, should be approved, including those set out in the recommendations below.

The Executive RECOMMENDS:

That County Council approve any proposals for the re-allocation of seats, if necessary to achieve political proportionality, or for changes to memberships or substitute memberships of committees, or other bodies to which the Council makes appointments put forward by the relevant political group, prior to or at the meeting of the Council, be agreed including:

Health & Wellbeing Board

That Richard Mellor be appointed substitute for NHS Scarborough and Ryedale Clinical Commissioning Group.

Pension Fund Committee

That Councillor Suzie Mercer be appointed substitute for the City of York Council.

CARL LES
Chairman

County Hall,
NORTHALLERTON

16 February 2016